

ATTACHMENT "A" TO VIRTUAL SUITE AGREEMENT

CONFERENCE ROOMS	
Meeting Maker \$79/month Prestigious Beverly Hills location for meetings with Clients or Associates • 4 hours of fully equipped Conference Rooms/month.	Monthly Service Fee \$79 Last Month Service Fee \$79 Administrative Setup Fee \$50 Total Start-up: \$208
MAIL	
Identity Plan \$99/month • Prestigious Beverly Hills street address with full mail service and package handling	Monthly Service Fee \$99 Last Month Service Fee \$99 Administrative Setup Fee \$100 Total Start-up: \$298
MAIL + CONFERENCE ROOMS	
Identity Plus Plan \$109/month • Prestigious Beverly Hills street address with full mail service and package handling • 4 hours of fully equipped Conference Rooms/month (for additional hours, fees apply)	Monthly Service Fee \$109 Last Month Service Fee \$109 Administrative Setup Fee \$100 Total Start-up: \$318
CALL ANSWERING + CONFERENCE ROOMS + MAIL	
Plan A System Call answering/Voicemail \$129/month • Beverly Hills Telephone Number • Prestigious Beverly Hills street address with full mail service and package handling • Voice Mail with e-Mail notification • Access to fully equipped offices/conference rooms (additional fees apply)	Monthly Service Fee \$129 Last Month Service Fee \$129 Administrative Setup Fee \$100 Total Start-up: \$358
Plan B Live Call answering to Voicemail \$165/month • Beverly Hills Telephone Number • Prestigious Beverly Hills street address with full mail service and package handling • Live call answering with your business name and personalized greeting, call transfer to a phone number of your choice • Voice Mail with e-Mail notification • Access to fully equipped offices/conference rooms (additional fees apply)	Monthly Service Fee \$165 Last Month Service Fee \$165 Administrative Setup Fee \$100 Total Start-up: \$430
Plan C Live Call answering/Call Forwarding \$215/month • Beverly Hills Telephone Number • Prestigious Beverly Hills street address with full mail service and package handling • Live call answering with your business name and personalized greeting, call transfer to a phone number of your choice • Voice Mail with e-Mail notification • Access to fully equipped offices/conference rooms (additional fees apply)	Monthly Service Fee \$215 Last Month Service Fee \$215 Administrative Setup Fee \$100 Total Start-up: \$530
White Glove Live Call answering/Call Screening/Call Forwarding \$275/month • Beverly Hills Telephone Number • Prestigious Beverly Hills street address with full mail service and package handling • Live call answering with your business name and personalized greeting, call screening and call forwarding • Voice Mail with e-Mail notification • Access to fully equipped offices/conference rooms (additional fees apply)	Monthly Service Fee \$275 Last Month Service Fee \$275 Administrative Setup Fee \$100 Total Start-up: \$650
ADDITIONAL SERVICES	
<ul style="list-style-type: none"> • Additional Voice Mail Box • Additional Member – Voicemail • Additional Member – Mail (3 and above) 	Monthly Fee \$15 Monthly Fee \$25 Monthly Fee \$10/Name

<ul style="list-style-type: none"> • Exclusive Fax Line (faxes e-mailed to you) • Lobby Directory (Electronic) • 411 Directory Listing • Mail Forwarding (2nd Day USPS Priority Mail, Weekly on Wednesday for delivery Friday) • Call Porting 	<p>Monthly Fee \$20</p> <p>One-time charge \$50</p> <p>One-time charge \$50</p> <p>Postage Advance \$25 (one time charge) Monthly Fee \$30 Applicable Postage (Actual Charges Billed Monthly)</p> <p>One-time charge \$100</p>
OFFICE AND CONFERENCE ROOM RATES	
<p>Office & Conference Room Rates</p> <ul style="list-style-type: none"> • Standard Office/Conference Room (Accommodates up to 6) • Large Conference Room (Accommodates up to 10) • Penthouse Conference Room (Accommodates up to 12) 	<p>Hourly Fee \$25</p> <p>Hourly Fee \$35</p> <p>Hourly Fee \$50 ½ Day Rates (4 hours) and Full Day Rates (6+ hours) Available upon Request at a reduced rate.</p>